
Park Lake at Parsons Condominium Association, Inc.
208 Lake Parsons Green
Brandon, FL 33511

Board of Directors Meeting Minutes

NOTICE is hereby given that a meeting of the Board of Directors for Park Lake at Parsons Condominium Association Inc. will be held at the date, hour, and place stated below.

Place: On-Site Clubhouse
Date: Tuesday, February 18, 2020
Time: 10:00 AM

AGENDA

- I. **CALL TO ORDER: Meeting called to order by Steve Emerson @ 10:16 AM**
- II. **ESTABLISHMENT OF QUORUM: Present at the meeting was Steve Emerson, Peter Bartz and Nesya Battistina. Absent was Cody Powell and Ricardo Guardiola**
- III. **PROOF OF MEETING NOTICE: Posted 02-14-2020**
- IV. **APPROVE MEETING MINUTES: Motion by Nesya; 2nd by Steve to approve minutes of the last meeting. All approved motion carried.**
- V. **TREASURER REPORT: Janice gave the treasurer's report and board review and discussed. Motion by Steve to approve Treasurer's report, 2nd by Peter, all approved motion carried.**
- VI. **DELINQUENCIES UPDATE/Legal Updates: Board reviewed delinquent accounts and discussed account in legal status. No bad debt thru Jan 2020**
- VII. **BOARD APPROVAL NEW OWNERS/RESIDENT APPLICATION: Board reviewed applications that had been process for criminal background checks. Motion by Steve to approve all application and 2nd by Neysa; all approved motion carried. Total Application 32 with 2 Buyers and 30 rentals.**
- VIII. **New Business**
 - A. **BOD Member Office Positions: Position of new board member is Steve President; Cody V.P; Neysa Secretary; Ricardo Treasurer and Peter board member.**
 - B. **Pool Repair Bids: Pool repairs required by the county were presented by Adrian and discussed. Motion by Steve and 2nd by Neysa to approve bid not to exceed \$35K and pending a 3rd bid. All approved motion carried.**
 - C. **Concrete Repairs: Discuss the need for concrete repairs thorough out the community. Small repairs with be handle by in house maintenance staff and larger repairs by New Look P&R, LLC up to \$8500.00. Staircase repairs/replacement will be addressed on an as needed basis.**

D. Asphalt Seal Coat: Discussed cost to repair and seal coast asphalt \$12K to \$15K; will address in month of August after rainy season.

XI Meeting Adjourn/Set next meeting date: Motion by Steve to adjourn and 2nd by Neysa, meeting adjourned at 11:11 AM.